

OPERATIONAL POLICY

Policy Name	Eligibility for Derbarl Services
Approved by Committee	Board
Approved by CEO	Tracey Brand
Effective Date	22 February 2023
Review Date	1 November 2024

1. PURPOSE:

The Derbarl Yerrigan Health Service (Derbarl) is committed to providing culturally responsive and accessible primary health and wellbeing care to eligible clients.

The purpose of this Policy is to outline eligibility for persons to access Derbarl services (excluding dental services).

2. DEFINITIONS & TERMS

Clients	Patients and all others using DHYS services
Contractors	Locums, clinic agency staff, students and visiting Specialists
Document	a generic or collective reference to an organisational rule, policy, procedure, and guideline, unless otherwise specified
Document owner	the person with operational or business responsibility for a document
Guidelines	systematically developed statements to assist staff through a process or task, providing general recommendations of how staff should proceed in a specified situation.
Health Care Workers	All staff working in clinical areas including receptionists, clinicians, allied health staff, cleaners and accredited practitioners.
Policy	refers to a formal statement of how an organisation will act on a particular aspect of its business
Aboriginal	<ul style="list-style-type: none"> - Be of Aboriginal descent (have an Aboriginal parent) and; - Self-identify as an Aboriginal person, and; - Be recognised as an Aboriginal person by the Aboriginal community in which they live or have lived. <p>The word Aboriginal is inclusive of Aboriginal and Torres Strait Islander Peoples of Australia.</p>
Eligibility	Persons who meet the requirements of this policy are 'eligible' to access Derbarl Services.
Immediate Family of current staff	Spouse, de facto partner, child. Includes step-relations (e.g. step-child) and children that a staff member has caring responsibility for.

3. SCOPE:

This policy shall be adopted as standard practice by all DYHS staff and contractors. It sets out eligibility for persons to access Derbarl's primary health care services and social support services and programs. Access to dental services is out of scope of this policy.

4. POLICY:

Derbarl is founded and funded as an Aboriginal Community Controlled Health Service to enable Aboriginal clients living on Noongar country to access culturally safe and respectful primary health and wellbeing care.

Derbarl will provide services to all Aboriginal people.

- 1) Derbarl will only provide services to non-Aboriginal people that:
 - a) are in a current living relationship with an Aboriginal person (married or de facto);
 - b) is a non-Aboriginal patient that has continually accessed Derbarl services for two years.
 - c) are current staff members, including immediate family.
 - d) access services that Derbarl is funded to deliver for the wider community (such as COVID19 vaccines). Eligibility is restricted to services of that program and there is no eligibility to access other Derbarl services unless meeting any other criteria listed above. Access will be limited to these restricted services.
- 2) Derbarl will provide emergency care to any person.
- 3) Derbarl reserves the right to ask people presenting for services to produce appropriate documentation such as confirmation of a current relationship with an Aboriginal person.
- 4) Health Care Workers when in doubt on a clients Aboriginality should escalate to the Clinic Manager to initiate appropriate processes per the attached flow char. No person that identifies as Aboriginal will be denied services until a determination is made.

5. RISK RATING: (insignificant, low, moderate, high, very high)

Low

6. PROCEDURE:

Not Applicable

7. DYHS RELATED DOCUMENTS:

This document must be read in conjunction with:

- Client Registration and Information Form
- Dental Service Access Flowchart

8. KEY PERFORMANCE INDICATORS (KPIs)

Not applicable

9. LEGISLATION/STANDARDS:

Not applicable

10. APPENDICES: "When in doubt on a patients Aboriginality" Flow Chart

Effective Date/ Review Date	Reviewer name & Title	Authoriser name & Title	Changes
23/2/2023	Tracey Brand - CEO	Tracey Brand – CEO	New

APPENDIX

When in doubt on a patients Aboriginality

